

# CLEAN MARINA

## C H E C K L I S T



Marina Name: \_\_\_\_\_

Owner/Manager: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### MARINA TYPE

Marina, no boatyard

Marina w/boatyard

Boatyard, No slips

This form is intended to be used by marina operators to conduct self-assessments of their facilities. Ultimately, it will also be used by representatives of the Alabama-Mississippi Clean Marina Program to verify self-assessments. The page numbers refer the reader to the Program's *Clean Marina Guidebook*, available from the Clean Marina Program by calling the Clean Marina Coordinator in your state. In Alabama, call Shonda Borden at 251-438-5690. In Mississippi, call Cherie Arceneaux at 228-806-8811.

Clean Marina designations will be presented to those marinas that score a minimum score per subject area (see back page). Scoring is based on applicable items only. Please note: It is not necessary to implement all of the recommended practices to be recognized as a designated Clean Marina. It is necessary, however, to be in compliance with all applicable laws and regulations.

The "not applicable" (N/A) option is offered so that items, which are beyond your control or which simply do not apply to your operations, will not be counted against you in the scoring process. For example, if you do not have a septic system, check "N/A" for Area 5 number 6. There is space at the end of this form to clarify any of your answers or to tell us about other items you would like the reviewers to take into consideration.

## Section 1: MARINA SITING, DESIGN AND MAINTENANCE

Note: Items 1 and 2 below apply to new construction only.

DOES YOUR FACILITY OR STAFF:	YES	NO	N/A
1. use environmentally neutral materials? .....	_____	_____	_____
2. practice water conservation? .....	_____	_____	_____
3. maintain your property using best management practices .....	_____	_____	_____
4. use upland and inland areas for storage and maintenance? .....	_____	_____	_____
5. avoid toxic lawn and garden chemicals to the greatest extent possible? .....	_____	_____	_____
6. practice waterwise landscaping .....	_____	_____	_____
7. maintain and/or develop vegetated areas .....	_____	_____	_____

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**NOTES: Section 1** \_\_\_\_\_

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## Section 2: SEWAGE HANDLING

DOES YOUR FACILITY OR STAFF:	YES	NO	N/A
1. have a well-maintained pumpout system?.....	_____	_____	_____
2. promote the use of your pumpout station to boaters?.....	_____	_____	_____
3. keep a record or log of use and maintenance of your pumpout system? .....	_____	_____	_____
4. have a dump station or a wand attachment to empty portable toilets? .....	_____	_____	_____
5. address MSD laws in your contracts for slips, transients and liveaboards?.....	_____	_____	_____
6. have clean, functional restrooms available 24 hours a day?.....	_____	_____	_____

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**NOTES: Section 2** \_\_\_\_\_

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### Section 3: FUEL CONTROL

DOES YOUR FACILITY OR STAFF:

	YES	NO	N/A
1. comply with petroleum (fuel and oil) storage requirements?.....	_____	_____	_____
2. regularly inspect/repair fuel transfer equipment?.....	_____	_____	_____
3. have signs posted explaining proper fueling procedures? .....	_____	_____	_____
4. have environmental controls at the pumps? .....	_____	_____	_____
5. maintain for available use oil absorbent materials at your fuel dock?.....	_____	_____	_____
6. train staff to promote environmental precautions while fueling? .....	_____	_____	_____

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

#### NOTES: Section 3

### Section 4: SOLID WASTE MANAGEMENT

DOES YOUR FACILITY OR STAFF:

	YES	NO	N/A
1. store, use, and dispose hazardous waste, including solvents, in accordance with federal and state regulations?.....	_____	_____	_____
2. reduce waste in your daily operations?.....	_____	_____	_____
3. control the disposal of fish cleaning scraps in a way that will not impair water quality? .....	_____	_____	_____
4. provide trash cans, bins, dumpsters, etc. that are covered, well-marked and convenient? .....	_____	_____	_____
5. conduct daily trash pick-up within your marina and along shoreline? .....	_____	_____	_____
6. provide or promote solid waste (oil, solvents, etc.) recycling? .....	_____	_____	_____
7. provide or promote liquid waste recycling? .....	_____	_____	_____
8. minimize your use of hazardous products? .....	_____	_____	_____
9. follow recommended waste disposal methods?.....	_____	_____	_____
10. provide materials needed for spill-proof oil changes? .....	_____	_____	_____

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

#### NOTES: Section 4

### Section 5:VESSEL CLEANING AND REPAIR

DOES YOUR FACILITY OR STAFF:

YES                      NO                      N/A

- 1. discourage in-water maintenance and cleaning?.....
- 2. supply environmentally-friendly cleaners? .....
- 3. minimize impacts of pressure washing? .....
- 4. restrict maintenance activities to designated work areas? .....
- 5. contain dust from sanding? .....
- 6. contain debris from sand blasting? .....
- 7. minimize oil spills during maintenance operations? .....
- 8. recommend bottom coatings w/ minimal environmental impact? .....
- 9. promote or offer proper winterizing services to boaters?.....

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**NOTES: Section 5** \_\_\_\_\_

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### Section 6: STORMWATER MANAGEMENT

DOES YOUR FACILITY OR STAFF:

YES                      NO                      N/A

- 1. practice good housekeeping methods to reduce stormwater pollution? .....
- 2. inspect your stormwater system regularly? .....
- 3. follow a stormwater management system? .....
- 4. limit paved areas around your facility.....
- 5. cultivate vegetated areas or "green spaces"? .....
- 6. use oil and grit separators in storm drains? .....
- 7. does your facility have/implement a Storm Water Pollution Prevention Plan.....

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

**NOTES: Section 6** \_\_\_\_\_

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## Section 7: MARINA MANAGEMENT

### IN TRAINING YOUR STAFF, DO YOU:

	YES	NO	N/A
1. train your employees twice annually about the components of your Stormwater Pollution Prevention Plan?.....	_____	_____	_____
2. train employees to use equipment & chemicals according to established standards? .....	_____	_____	_____
3. regularly review emergency response procedures with staff? .....	_____	_____	_____
4. train employees to watch for inappropriate discharges? .....	_____	_____	_____
5. have a predetermined procedure for handling polluters? .....	_____	_____	_____
6. maintain training records? .....	_____	_____	_____
7. incorporate best management practices into all contracts? .....	_____	_____	_____
8. publicize your own environmental efforts? .....	_____	_____	_____

### IN EDUCATING BOATERS, DO YOU:

	YES	NO	N/A
1. provide clean boating sheets to your boaters? .....	_____	_____	_____
2. provide clear signage around your marina? .....	_____	_____	_____
3. post environmental information in clearly marked places (bulletin board)? .....	_____	_____	_____
4. encourage and recognize boaters who try to prevent pollution? .....	_____	_____	_____
5. encourage patrons to review contracts? .....	_____	_____	_____
6. post signs detailing best management practices ? .....	_____	_____	_____
7. distribute environmental education materials to patrons? .....	_____	_____	_____
8. encourage and recognize boaters who try to prevent pollution? .....	_____	_____	_____

SECTION SCORE. ( \_\_\_\_\_ "Yes" responses/ \_\_\_\_\_ (Number of applicable items) x 100 = \_\_\_\_\_ %

### NOTES: Section 7

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## TOTALING YOUR SCORE

Enter your scores for each section on the lines below and compare your scores to the minimum required scores.

### Your scores

Section 1 \_\_\_\_\_ %

Section 2 \_\_\_\_\_ %

Section 3 \_\_\_\_\_ %

Section 4 \_\_\_\_\_ %

Section 5 \_\_\_\_\_ %

Section 6 \_\_\_\_\_ %

Section 7 \_\_\_\_\_ %

### Minimum required score

Section 1 70 %

Section 2 80 %

Section 3 80 %

Section 4 80 %

Section 5 80 %

Section 6 85 %

Section 7 85 %

If your score for each area is equal to or greater than the minimum required for each applicable section, and no regulatory infractions are noted, your facility qualifies as a designated Clean Marina. Call your Clean Marina Coordinator to schedule a confirmation visit. In Alabama, call Shonda Borden at 251-438-5690. In Mississippi, call Cherie Arceneaux at 228-806-8811.

Please use an extra sheet of paper for any additional comments or explanations you would like us to consider.

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## VERIFIED BY ALABAMA-MISSISSIPPI CLEAN MARINA PROGRAM REPRESENTATIVES:

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DATE OF MARINA EVALUATION: \_\_\_\_\_